



## Instructions for On-line Registration and Filling-up the Application

### 1. Instructions for On-line Registration

The faculty recruitment portal can be accessed by entering the following URL:

[https://rcell.annauniv.edu/aurecruitment\\_ud\\_2024/index.php](https://rcell.annauniv.edu/aurecruitment_ud_2024/index.php)

The candidate has to click on the 'Stream' in the window shown below:

Notification No.	Name of the Post(s)	Pay Scale
001/RC/UD-FR/PR10&20/2024 - 1	Assistant Professor in certain University Departments and Centers ( Stream : Engineering and Technology )	As per 7th Pay Commission Scale
001/RC/UD-FR/PR10&20/2024 - 2	Assistant Professor in certain University Departments ( Stream : Science and Humanities )	As per 7th Pay Commission Scale
001/RC/UD-FR/PR10&20/2024 - 3	Assistant Professor in Mining Engineering, Printing and Packaging Technology, Rubber and Plastics Technology, Planning and Architecture	As per 7th Pay Commission Scale
001/RC/UD-FR/PR10&20/2024 - 4	Assistant Professor in certain Interdisciplinary Research Centres	As per 7th Pay Commission Scale

**Note 1:** Candidates are requested to peruse the 'spam' of your mail, if OTP, payment details etc. are not received in the inbox of your mail.  
**Note 2:** Kindly use Microsoft Edge Browser  
 If any query, address : [rcelloffice@gmail.com](mailto:rcelloffice@gmail.com)

Notification No.001/RC/UD-FR/PR10&20/2024 - 1 , dated: 23.02.2024 - Assistant Professor in certain University Departments and Centers ( Stream : Engineering and Technology )

Notification No.001/RC/UD-FR/PR10&20/2024 - 2, dated: 23.02.2024 - Assistant Professor in certain University Departments ( Stream : Science and Humanities )

Notification No.001/RC/UD-FR/PR10&20/2024 - 3, dated: 23.02.2024 - Assistant Professor in Mining Engineering, Printing and Packaging Technology, Rubber and Plastics Technology, Planning and Architecture

Notification No.001/RC/UD-FR/PR10&20/2024 - 4, dated: 23.02.2024 - Assistant Professor in certain Interdisciplinary Research Centres

Designed and developed by: Anna University, Chennai.  
Optimized for 1024 x 768 monitor resolution. Best Viewed with IE8+, Firefox 10+, Chrome 15+.

The candidate has to click on the 'New Registration' button in the window shown below:

Notification No.	Name of the Post(s)	Pay Scale
001/RC/UD-FR/PR10&20/2024 - 1	Assistant Professor in certain University Departments and Centers ( Stream : Engineering and Technology )	As per 7th Pay Commission Scale

**Information and Instructions:**

- Specialization
- G.O.(Ms) No.19, Higher Education (C2) Dept., dt.14.1.2020 [ Click here to Download ]
- Tamil Nadu State Council for Higher Education [ Click here ]
- G.O (Ms) No.91, Higher Education (K2) Dept., dt.3.4.2009 [ Click here to Download ]
- G.O (Ms) No.21, Welfare of Differently Abled Persons (DAP-3.2) Dept., dt.30.5.2017 [ Click here to Download ]
- G.O (Ms) No.20, Welfare of Differently Abled Persons (DAP-3.2) Dept., dt.20.6.2018 [ Click here to Download ]
- Instructions for On-line Registration Filling up Application [ Click here to Download ]

**Downloads**

- Teaching Experience Certificate [Format - I] [ Click here to Download ]
- PSTM (Persons Studied in Tamil Medium) Certificate [Format - II][ Click here to Download ]
- No Objection Certificate [Format - III] [ Click here to Download ]
- Documents to be uploaded during the online Application Process [Annexure IV] [ Click here to Download ]
- Documents to be enclosed along with hard copy of the duly filled-in Application [Annexure V][ Click here to Download ]
- Screens of Application Pages[ Click here to Download ]

**Login**

User Name

Enter the captcha

7Lh2vY

Reload captcha

Contact Email: [rcelloffice@gmail.com](mailto:rcelloffice@gmail.com)  
 While sending email, Please indicate your applicant number in the subject.

The window as shown in the next page, will pop-up, after the candidate has clicked on the 'New Registration' button in the above window



ANNA UNIVERSITY  
CHENNAI-600025

## FACULTY RECRUITMENT PORTAL

Notification No.: 001/RC/UD-FR/PR10&20/2024 - 1

All communications shall be sent only to registered email address.

Email ID \*

Confirm Email ID \*

2tJPh3

Enter the Captcha \*

Reload captcha

Submit

Clear

Back

The candidate has to enter his/her valid personal e-mail address which will be used for all future correspondences. Hence, he/she has to be very careful while keying this in and once again he/she has to confirm his/her email address followed by the entry of the verification code (Captcha) and then click on the 'submit' button in the above window. Then, the following window, will pop-up.



ANNA UNIVERSITY  
CHENNAI-600025

## FACULTY RECRUITMENT PORTAL

Notification No.: 001/RC/UD-FR/PR10&20/2024 - 1

One Time Password[OTP] has been sent to your entered email address. Kindly verify and do the registration.  
All communications shall be sent only to registered email address.

OTP Valid 116 seconds remaining

OTP \*

VkU3KU

Reload captcha


Enter the Captcha \*

Submit

Clear

Back

Here, the applicant has to enter the One Time Password (OTP) which he/she would have received in the registered email account, followed by the entry of the verification code (Captcha) and then click on the 'submit' button shown in the above window. Then, the following window will pop-up as shown in the next page and the candidate has to enter his/her details as requested in this page.



**ANNA UNIVERSITY**  
CHENNAI-600025  
**FACULTY RECRUITMENT PORTAL**  
Notification No.: 001/RC/UCE&RC/2023

**\* Mandatory Fields**

<p><b>Name of the Candidate</b> <small>[Initials at the end]</small> *</p> <input type="text" value="Applicant Name"/>	<p><b>Date of Birth</b> *</p> <input type="text" value="mm / dd / yyyy"/>
<p><b>Gender</b> *</p> <input type="text" value="Select"/>	<p><b>Nationality</b> <small>[Only Indian Nationals can apply]</small> *</p> <input type="text" value="Select"/>
<p><b>Mobile Number</b> *</p> <input type="text" value="xxxxxxxxxx"/>	<p><b>Confirm Mobile Number</b> *</p> <input type="text" value="xxxxxxxxxx"/>
<p><b>Email ID</b> *</p> <input type="text" value="annauniversityrecruitmentcell@gmail.com"/>	<p><b>Confirm Email ID</b> *</p> <input type="text" value="annauniversityrecruitmentcell@gmail.com"/>
<p><b>Nativity</b> *</p> <input type="text" value="Select"/>	<p><b>Community</b> *</p> <input type="text" value="Select"/>
<p><small>[Other State Candidates are considered under General Tier (ST) only]</small></p>	
<p><b>User Name</b></p> <input type="text" value="rcauannauniversityrecruitmentcell"/>	
<p><b>Password</b> *</p> <p><small>Password must be min 8 max 12 and should have atleast 1 Uppercase, 1 Lowercase, 1 Digit, 1 Special Character</small></p> <input type="text" value="Password"/>	<p><b>Confirm Password</b> *</p> <p><small>Password must be min 8 max 12 and should have atleast 1 Uppercase, 1 Lowercase, 1 Digit, 1 Special Character</small></p> <input type="text" value="Confirm password"/>
<p><b>Ph.D. Completed</b></p> <input type="text" value="Select"/>	<p><b>Date of Ph.D. Viva Voce</b></p> <input type="text" value="mm / dd / yyyy"/>

Submit
Clear
Back

<b>New Registration</b>	
<p><b>Name of the Candidate</b> <small>[Initials at the end]</small></p>	<p>Raja S</p> <p>Type names in the following format: First Name, Middle Name(s) and Surname. If space is insufficient, use initials for middle name(s). Do not use any titles, such as, Dr. Mr. / Mrs. / Shri./ Selvi /Smt. etc.</p>

Date of Birth	Select the date, month and year from the calendar.
Gender	A drop-down menu will appear and the candidate should select one of the options <ul style="list-style-type: none"> <li>• Male</li> <li>• Female</li> <li>• Transgender</li> </ul>
Nationality	Indian <ul style="list-style-type: none"> <li>• Only Indian Nationals can apply</li> </ul>
Mobile Number	Enter your 10-digit mobile number on which you can be contacted. (It should be of 10 digits) (Don't append 0 or +91 before your Number).
Confirm Mobile Number	Once again enter your Mobile Number.
Email ID	The e-mail address mentioned at the time of registration will automatically appear against this text box.
Confirm Email ID	The same e-mail address will be shown here.
Nativity	A drop-down menu will appear and the candidate should select one of the options that is applicable to him/her <ul style="list-style-type: none"> <li>• Other State</li> <li>• Tamil Nadu</li> </ul>
Community	<p>If the candidate has chosen Tamil Nadu, then a drop-down menu will appear and the candidate should select one of the options that is applicable to him/her.</p> <ul style="list-style-type: none"> <li>• SC</li> <li>• ST</li> <li>• SC(A)</li> <li>• MBC/DNC</li> <li>• BC</li> <li>• BCM</li> <li>• OC</li> </ul> <p>If the candidate has chosen other state, then irrespective of his/her community to which he/she belongs to, he/she will be considered under General Turn (GT) only.</p>
Caste	The candidates belonging to BC, BCM, MBC/DNC, SC, SC(A), ST has to select the appropriate caste from the drop down menu.
User Name	<p>It will be automatically generated from the e-mail address entered at the time of Registration against the field Email ID <b>with the following prefix 'rcau' added to their Email ID.</b></p> <p>If the candidate has entered his/her email address as <a href="mailto:AbcD@gmail.com">AbcD@gmail.com</a>, then their user name will be</p> <p style="text-align: center;"><b>rcauAbcD</b></p> <p>against the username the candidate should</p>

	not enter as rcauAbcD@gmail.com
Password	Password must be min. 8 max. 12 characters and should have at least 1 Uppercase, 1 Lowercase, 1 Numeral, 1 Special Character
Confirm Password	Once again enter the password
Ph.D. Completed [ <i>Only Ph.D. completed candidates can apply</i> ]	A drop-down menu will appear and the candidate should select one of the options that is applicable to him/her <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul> <p>If the candidate has defended his/her thesis on or before 29/09/2020, then he/she will be permitted to e-file his//her application(s).</p>
Ph.D. Viva-Voce Date	Select the date, month and year from the calendar. <p>If the candidate has defended his/her thesis on or before 29/09/2020, then he/she will be permitted to e-file his//her application(s).</p>


After entering all the details, the candidate has to click on the 'submit' button in the above window. Then, the following message, will pop-up

- Login Registration is successful, Username and Password have been sent to your Registered Mail address
- The candidate has to click 'ok' button in the message window.

## 2. Instructions for Filling-up the Applications after Registration

For filling-up the on-line application, the candidate has to access the URL

[https://rcell.annauniv.edu/aurecruitment\\_ud\\_2024/index.php](https://rcell.annauniv.edu/aurecruitment_ud_2024/index.php)



### Anna University, Chennai Faculty Recruitment Portal

Notification No.	Name of the Post(s)	Pay Scale
001/RC/UD-FR/PR10&20/2024 - 1	Assistant Professor in certain University Departments and Centers ( Stream : Engineering and Technology )	As per 7th Pay Commission Scale

[Information and Instructions:](#)

- Specialization
- G.O.(Ms) No.19, Higher Education (C2) Dept., dt.14.1.2020 [ [Click here to Download](#) ]
- Tamil Nadu State Council for Higher Education [ [Click here](#) ]
- G.O.(Ms) No.91, Higher Education (K2) Dept., dt.3.4.2009 [ [Click here to Download](#) ]
- G.O.(Ms) No.21, Welfare of Differently Abled Persons (DAP-3.2) Dept., dt.30.5.2017 [ [Click here to Download](#) ]
- G.O.(Ms) No.20, Welfare of Differently Abled Persons (DAP.3.2) Dept., dt.20.6.2018 [ [Click here to Download](#) ]
- Instructions for On-line Registration Filling up Application [ [Click here to Download](#) ]


[Downloads](#)

- Teaching Experience Certificate [Format - I] [ [Click here to Download](#) ]
- PSTM (Persons Studied in Tamil Medium) Certificate [Format - II][ [Click here to Download](#) ]
- No Objection Certificate [Format - III] [ [Click here to Download](#) ]
- Documents to be uploaded during the online Application Process [Annexure IV] [ [Click here to Download](#) ]
- Documents to be enclosed along with hard copy of the duly filled-in Application [Annexure V][ [Click here to Download](#) ]
- Screens of Application Pages[ [Click here to Download](#) ]

**Login**

User Name


Enter the captcha

  
[Reload captcha](#) [Submit](#)

[New Registration](#) [Forgot Password](#)

Contact Email: [rcelloffice@gmail.com](mailto:rcelloffice@gmail.com)  
While sending email, Please indicate your applicant number in the subject.

The applicant has to login to the faculty recruitment web-portal by providing his/her user name and the verification code (Captcha) and then click on the **submit button** in the above window. Then, the following window, will pop-up.



### Anna University, Chennai Faculty Recruitment Portal

Notification No.	Name of the Post(s)	Pay Scale
001/RC/UD-FR/PR10&20/2024 - 1	Assistant Professor in certain University Departments and Centers ( Stream : Engineering and Technology )	As per 7th Pay Commission Scale

[Information and Instructions:](#)

- Specialization
- G.O.(Ms) No.19, Higher Education (C2) Dept., dt.14.1.2020 [ [Click here to Download](#) ]
- Tamil Nadu State Council for Higher Education [ [Click here](#) ]
- G.O.(Ms) No.91, Higher Education (K2) Dept., dt.3.4.2009 [ [Click here to Download](#) ]
- G.O.(Ms) No.21, Welfare of Differently Abled Persons (DAP-3.2) Dept., dt.30.5.2017 [ [Click here to Download](#) ]
- G.O.(Ms) No.20, Welfare of Differently Abled Persons (DAP.3.2) Dept., dt.20.6.2018 [ [Click here to Download](#) ]
- Instructions for On-line Registration Filling up Application [ [Click here to Download](#) ]

[Downloads](#)


- Teaching Experience Certificate [Format - I] [ [Click here to Download](#) ]
- PSTM (Persons Studied in Tamil Medium) Certificate [Format - II][ [Click here to Download](#) ]
- No Objection Certificate [Format - III] [ [Click here to Download](#) ]
- Documents to be uploaded during the online Application Process [Annexure IV] [ [Click here to Download](#) ]
- Documents to be enclosed along with hard copy of the duly filled-in Application [Annexure V][ [Click here to Download](#) ]
- Screens of Application Pages[ [Click here to Download](#) ]

**Login**

User Name

Password

Enter the captcha

  
[Reload captcha](#) [Submit](#)

Contact Email: [rcelloffice@gmail.com](mailto:rcelloffice@gmail.com)  
While sending email, Please indicate your applicant number in the subject.

Here, the user name which was entered in the previous window will appear against the user name text box. Then, the candidate has to enter his/her password (which was created by the candidate at the time of registration) and the verification code (Captcha) and then click on the **'submit' button** in the above window. Then, the window shown in the next page, will pop-up



# Anna University, Chennai Faculty Recruitment Portal

Notification No.	Name of the Post(s)	Pay Scale
001/RC/UD-FR/PR10&20/2024 - 1	Assistant Professor in certain University Departments and Centers ( Stream : Engineering and Technology )	As per 7th Pay Commission Scale

**Information and Instructions:**

- Specialization
- G.O.(Ms) No.19, Higher Education (C2) Dept., dt.14.1.2020 [ Click here to Download ]
- Tamil Nadu State Council for Higher Education [ Click here ]
- G.O.(Ms) No.91, Higher Education (K2) Dept., dt.3.4.2009 [ Click here to Download ]
- G.O.(Ms) No.21, Welfare of Differently Abled Persons (DAP-3.2) Dept., dt.30.5.2017 [ Click here to Download ]
- G.O.(Ms) No.20, Welfare of Differently Abled Persons (DAP-3.2) Dept., dt.20.6.2018 [ Click here to Download ]
- Instructions for On-line Registration Filling up Application [ Click here to Download ]

**Downloads**

- Teaching Experience Certificate [Format - I] [ Click here to Download ]
- PSTM (Persons Studied in Tamil Medium) Certificate [Format - II][ Click here to Download ]
- No Objection Certificate [Format - III] [ Click here to Download ]
- Documents to be uploaded during the online Application Process [Annexure IV] [ Click here to Download ]
- Documents to be enclosed along with hard copy of the duly filled-in Application [Annexure V][ Click here to Download ]
- Screens of Application Pages[ Click here to Download ]

Login

OTP Valid **116** seconds remaining

Enter OTP  First OTP

Enter the captcha  Enter the captcha

**AP5kVY**

Contact Email: rceloffice@gmail.com  
While sending email, Please indicate your applicant number in the subject.

Here, the applicant has to enter the One Time Password (OTP) which he/she would have received in the registered email account, followed by the entry of the verification code (Captcha) and then click on the 'submit button' shown in the above window.

**ANNA UNIVERSITY, CHENNAI-600025**  
**RECRUITMENT PORTAL**  
APPLICANT NUMBER: 13863  
NOTIFICATION NUMBER: 001/RC/UD-FR/PR10&20/2024 - 1  
Assistant Professor in certain University Departments and Centers ( Stream : Engineering and Technology )

**The cut-off date for fulfilling the minimum mandatory requirements remains only as 29/02/2024.  
However, in this page, provision is given for the candidates who wish to update their details submitted earlier**

DASHBOARD

ACCEPTANCE

I have read the information and instructions to the Candidates including all annexures for all the Academic staff positions/other academic staff positions before filling up the online application form at the website www.annauniv.edu.

I am aware of the following:

- 1 All communications shall be sent only to my registered email address.
- 2 The last date for submission of on-line applications is 01/04/2024 (17:30 Hrs IST).
- 3 After filling-up the on-line application(s), I have to download the application(s) department-wise, cadre-wise and enclose all the supporting documents for each position and the same have to be sent to Registrar, Anna University, Chennai - 600 025 only by Speed / Registered Post with acknowledgement due 'to be as to reach him' on or before 05-04-2024 (17:30 Hrs IST).
- 4 Documents to be uploaded on the website should be legible and readable; otherwise, the application is likely to be rejected.
- 5 I am solely responsible for filling up the online applications correctly.
- 6 Anna University shall not assume any responsibility for my inability to submit the application(s) within the due-date.
- 7 Eligibility to apply doesn't give any guarantee for selection.
- 8 All information will be hosted in the Anna University Website.

I accept

After the Registration, the candidates have to click on 'Proceed button' to proceed further for furnishing all the details as shown below:

1. Personal Details
2. Basic Educational Qualifications
3. Higher Educational Qualifications
4. Post-Doctoral Research Work
5. Journal Publications
6. Conference Publications
7. Resource Person
8. Eligibility Test(s) Qualified

9. Books Authored / Edited
10. Awards Received
11. Research Fellowship
12. Membership in Professional Bodies
13. Overseas Visit(s)
14. Present Position
15. Experience
16. Research Guidance
17. Research Projects
18. Consultancy Projects
19. Patents
20. ICT Mediated Pedagogy
  - Innovative Pedagogy
  - New Curricula and Courses
  - MOOCs
  - E-Content
21. Policy Documents Developed
22. References
23. Court Case(s)
24. Vigilance / Disciplinary Case(s)
25. Upload Documents
26. Selection of Post(s)
27. Declaration
28. Payment

Note: If the applicant wishes to apply for a few more positions after making payment for a few departments, they have to select the post(s) that they wish to apply again and then make necessary payment.

Note: For technical queries, the candidates are requested to send an email to [rcelloffice@gmail.com](mailto:rcelloffice@gmail.com)